



IMPORTANT MESSAGE: COVID-19 RATEPAYER RELIEF MEASURES

This notice announces relief measures for residential ratepayers experiencing economic hardship during the COVID-19 pandemic. Please review this message in its entirety. For more information, please go to our website at www.manasquan-nj.gov or contact Amy Spera at aspera@manasquan-nj.gov or 732-223-0544 ext. 330

LATE FEES, CHARGES AND PENALTIES

BE ADVISED that P.L. 2021, c. 317 prohibits local governments from charging residential customers interest, fees, or charges for late payment of water/sewer charges accruing between March 9, 2020 and March 15, 2022 until after March 15, 2022 at which time interest and penalties may begin to accrue. Late interest, fees or charges may be enforced against arrearages accruing before March 9, 2020 and after March 15, 2022.

INSTALLMENT PLAN AVAILABILITY

BE ADVISED that State law requires residential customers to be offered an installment plan for any water/sewer arrearages accruing between March 9, 2020 and March 15, 2022. If you wish to be enrolled in an installment plan, please fill out the form below and send back the request form to Amy Spera at aspera@manasquan-nj.gov no later than April 22, 2022. You may also mail your request form to Borough of Manasquan, 201 E. Main Street, Manasquan, NJ 08736 Attn: Amy Spera, but please note, it must be **RECEIVED** by April 22, 2022 as postmarks will not be accepted.

1. Customer must agree to an installment plan within 30 days of being offered a plan. This notice is acting as an offer of an Installment Plan. Once a customer's request for installment plan form is received by the Borough, Installment plan will be calculated and agreed to by the customer no later than April 29, 2022.
2. The installment plan for arrearages accruing between March 9, 2020 and March 15, 2022 shall have a 12-month duration, unless the residential customer requests a shorter payback period.
3. Interest accruing between March 15, 2022 and the first day of the month beginning the payment plan will be included in the calculation of the payment plan. Thereafter, if payments are made in accordance with the agreed upon Installment Plan, no further interest will accrue on charges in the Installment Plan.
4. If the ratepayer does not pay an installment within 30 days after the due date, then the installment plan is void and enforcement can proceed on the unpaid arrearages, up to and including shut-off and tax sale process.
5. To maintain the installment plan, a customer must also make timely payments on all current charges, including taxes and current water/sewer charges.



MUST BE RETURNED NO LATER THAN APRIL 22, 2022

**BOROUGH OF MANASQUAN
WATER/SEWER DEPARTMENT
REQUEST FOR INSTALLMENT PLAN**

I, _____, residential customer of _____, Manasquan,
(Name) (Address)

NJ, am requesting to be enrolled in a payment plan for outstanding water and sewer charges that have accrued between March 9, 2020 and March 15, 2022. By making application for an installment plan I agree to and understand the following:

- The installment plan must have equal monthly payments up to 12 months;
- I must make timely payments on the arrearages **and** current fees and charges (including property taxes, local assessments and current water/sewer charges);
- If arrearages and/or any other current charges are not paid within 30 days after the due date, then the installment plan is void and enforcement can proceed on the unpaid arrears at any time, up to shut-off and tax sale process;
- My application for an installment plan is not complete, until I receive written notification from the Borough of Manasquan via email, if email address is provided below, stating the total arrearage amount and the installment plan monthly amounts;
- In order for the installment plan to begin the installment plan notification that I will receive must be signed and returned to the Borough of Manasquan no later than April 29, 2022;
- If an installment plan is requested and ultimately not agreed to then arrearages are subject to enforcement which can include interest, fees and tax sale.

Name: _____

Manasquan Address: _____

Mailing Address (if different than above): _____

Phone: _____ Email Address: _____

Water/Sewer Account #: _____

#Of Requested Months for Installment Plan: _____ (up to 12)

Signature: _____

Date: _____